



## APPLICATION FOR UNEMPLOYED STATUS

I wish to submit an application for unemployed status for a reduction of the Technology Professionals Saskatchewan annual professional fee due to unemployment.

Miss  Ms.  Mrs.  Mr.

Registration No.: \_\_\_\_\_

Registrant's Name: \_\_\_\_\_  
First Middle Initial Surname

Apartment/Suite No.: \_\_\_\_\_ Street: \_\_\_\_\_ Box No.: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Numbers (include area code) Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email\*: \_\_\_\_\_

\*Generic email addresses are not accepted (ie: abcflowers@ )

**If I become employed at any time before December 31 of the current year, I agree to pay Technology Professionals Saskatchewan the balance of my outstanding annual professional fee. I will advise Technology Professionals Saskatchewan in writing IMMEDIATELY upon returning to employment in order that the appropriate professional liability insurance coverage is implemented.**

***I hereby certify that the information completed in this application form, and any attachment hereto is true and correct.***

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Witness' Signature (must be over 18 years of age)

\_\_\_\_\_  
Registrant's Signature

\_\_\_\_\_  
Witness' Name & Phone Number (please print)

Email or mail the completed application for unemployed status, along with payment to Technology Professionals Saskatchewan. The reduced Unemployed annual fee shall be 40% of the annual professional fee (as stated in subsection 15.1(1)(a) Administrative Bylaws. Please contact the Technology Professionals Saskatchewan office at [info@tpsk.ca](mailto:info@tpsk.ca) or call 306.721.6633 for the annual fee amount.

**PAYMENT METHOD:**

VISA  MASTERCARD

CHEQUE / MONEY ORDER ENCLOSED (MADE PAYABLE TO Technology Professionals Saskatchewan)

**Amount: \$** \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ / \_\_\_\_\_ CVV: \_\_\_\_\_  
Month Year

Name of Cardholder: \_\_\_\_\_

Signature: \_\_\_\_\_

## 1. UNEMPLOYED STATUS GUIDELINES

### REDUCED PROFESSIONAL FEE FOR REGISTRANTS

#### a) Unemployed Registrants

A reduced professional fee for registrants that are not employed shall be 40% of the annual professional fee. Unemployed registrants who are unable to pay the full annual professional fee due to unemployment resulting from:

- i) lack of work
- ii) leave from work to further education
- iii) health reasons
- iv) family leave (maternity, paternity, adoption)
- v) any other reason deemed appropriate by the Technology Professionals Saskatchewan CEO, and the President.

Unemployed registrants seeking employment would be allowed to use their professional designation only when searching for work where their designation is required or preferred. Unemployed registrants participating under this provision would not be able to hold a voting seat on the Board of Directors nor vote at the Regulator's annual or special meetings. The effects of this Policy for unemployed registrants shall be reviewed by the Board of Directors annually.

Unemployed registrants participating under this provision, shall not allow their name to stand for elected positions within the Regulator, and all voting rights shall be waived at annual or special meetings of the Regulator.

**Registrants applying for unemployed status who have had their professional fees partially waived three (3) or more times in the past, will have their application reviewed by the Board of Directors.**

Proof of unemployment from a registrant must be provided annually by submitting a signed declaration of unemployment application.

The registrant shall make arrangements with the Regulator upon securing employment in the calendar year for which the remuneration was granted, to pay the outstanding balance of the professional fee for that year.

Failure to remit the outstanding fee within three (3) months of securing employment will result in the registrant being removed from the register.

#### b) For the purposes of this Policy:

- i) "registrant" is defined as any Applied Science Technologist, Certified Technician, Associate status, or registered person in good standing with this Regulator; and
- ii) "unemployed" is defined as total unemployment, and excludes part-time work for which remuneration is received.

#### c) New Registrants

In order for a new registrant to qualify for unemployed status, they must have paid the regular fee owing for the year of registration / enrollment. Unemployed status will be available to a registrant starting in their second year of registration / enrollment.

#### d) Child Leave

A registrant who has taken an authorized leave of absence from an employer in accordance with provincial / federal legislation for paternal / maternity / adoptive leave, shall be entitled to the reduced unemployed annual fee of 40% of the annual professional fee for the year in which the leave was taken.

Proof will generally consist of a copy of the official correspondence between the registrant and their employer, outlining the conditions and duration of leave.

**e) Full-Time Academic Studies**

Registrants engaged in full-time studies at an academic institution recognized by the Board of Directors may maintain their current level of registration while electing to pay a reduced fee equivalent to that for unemployed registrants. Registrants wishing to apply under this section may be enrolled as full-time students in any area of post secondary education.

The burden of full-time study shall be upon the registrant, and will normally be satisfied by an official document from the academic institution confirming that the registrant is enrolled in full-time study. Proof of full-time student status must be resubmitted annually.

Use of the applicable professional designation will only be allowed for use when searching for work where the registrant's designation is required or preferred.

**NOTE: PROFESSIONAL LIABILITY INSURANCE**

Technology Professionals Saskatchewan has implemented a mandatory and universal professional liability insurance program for all Regulator registrants.

Registrants that are retired or unemployed will not be covered under the Regulator's professional liability insurance program.

Registrants are required to advise the Regulator, in writing, immediately upon returning to employment in order that the appropriate professional liability insurance coverage is implemented.